



Green Point Terrigal
Community Services

Annual General Meeting,

Wednesday 13th November, 2024

Minutes

Meeting opened: 10.29am

Welcome:

The Chairperson, Robyn Howes, welcomed everyone.

Acknowledgement of Country.

Robyn Howes gave acknowledgement of Country

We acknowledge the First Nations' peoples, culture and connection to land, sea and community.

We pay our respects to their Elders past, present and emerging

Robyn also welcomed all those attending the Meeting with a special mention to all the volunteers who have supported the organisation over the past year.

Attendance:

Robyn Howes,- Chairperson Marie Leadbitter – Centre Manager, Michael Kemmis – Treasurer/Vice Chair , Jane Eager – CDW, Phil Turner – Com Member, Jean Russell- Com Member, Sophie Byrne – DCJ, Ozgur, Volunteer Johan Luidens - Volunteer,

Apologies:

Sue Kauter, Ann Taylor – Public Officer , Kelly Martin – Bookkeeper, Alicia Maher – Board member.

Introduction of existing Management Committee:

Robyn Howes introduced herself as Chairperson and Marie Leadbitter as Centre Manager. She then acknowledged existing Committee Members - Sue Kauter, Michael Kemmis - Vice Chairperson/Treasurer, Phil Turner, Jean Russell and Alicia Maher. She expressed her thanks for the hard work they have provided over the past year and the privilege it is to work for such an organisation.

Minutes of previous Annual General Meeting – Wednesday 8th November, 2023

Motion: To adopt the Minutes as a true and accurate record of the Meeting.

Moved by: Jean Russell **Seconded by:** Johan Luidens **Carried:**

Chairperson's Report:

Welcome to Green Point Terrigal Community Services Annual General Meeting for 2024. Many of you would have had a tough year due to the cost of living pressures and your Community Centre has experienced much the same pressure. The positive side of this experience is that good hard work and determination has seen an improvement for the Centre and another big event is soon to be celebrated – our 30 year birthday.

During the year we also celebrated the completion of the upgrade of our facilities on the lower level, thanks to a Government grant and with great support from our local member Adam Crouch.

Moving on from our recovery after Covid, our Centre is once again meaning so much to our local neighbourhood with increased activities and support through the food pantry, cooking and sewing classes and so many more, covered I am sure in our Manager's report. It is satisfying to mention that our programs in Terrigal are becoming more popular, particularly for those requiring support while caring for children and young people.

One of the challenges for the Committee is sharing the workload ensuring we meet expectations by both the community and the funding we receive from the government. Whilst we are committed and happy to meet those expectations, it would be wonderful to welcome additional members to our happy little group. We have reached out to Volunteering Central Coast to attract new Committee members and would welcome any approach from prospective people.

Our volunteers are the backbone of our Centre and put in a lot of hours and energy for the benefit of the community. We try to look after the people who look after us and I hope we are doing a good job of letting everyone know how appreciated they are.

Staff also work hard and often beyond the hours they are contracted for and we also try to show our appreciation for their hard work.

People who come and go during their activities make this centre a busy and enjoyable place to socialize and learn and hopefully lessen any isolation felt by community members.

Thank you to each and every one of those I have mentioned and hopefully this centre will grow and develop much more over the coming years.

Robyn Howes

Chairperson.

Manager's Annual Service Report for period 1 July 2023- 30 June 2024

Marie Leadbitter and Jane Eager presented the Manager's Annual Service Report.

Please read the full report in the Annual report.

Marie thanked those who have supported her, stating that this is a perfect opportunity to showcase the year and the amazing people she works with and the remarkable service development in the Terrigal area..

Jane talked about the community development work, the groups and programs that have been initiated in Terrigal.

Motion: To accept the Chairperson's and Manager's Annual Service Reports

Moved by: Phile Turner **Seconded by:** Jean Russell **Carried:**

Treasurer's Report for the Financial Year 1 July 2023- 30 June 2024

Audit by Judy Brown and Assoc, tabled by Michael Kemmis

Michael gave an overview of the auditor's report.

The Auditor's report is available in its entirety in the Annual Report.

Motion: To accept the Audit Financial Report and Treasurer's Report for the year ended 30 June 2022

Moved by: Michael Kemmis **Seconded by:** Johan Luidens **Carried:**

Correspondence:

There were no matters of correspondence.

Appoint Returning Officer:

Sophie Byrne from DCJ was asked to be Returning Officer and to chair election for 2023-24.

She took the chair as Returning Officer and, after declaring all positions vacant, called for nominations to the Management Committee for the coming 12 months.

Minutes: Marie Leadbitter

Election of Management Committee Member Positions

Chairperson: Robyn Howes

Nominated by: Phil Turner **Seconded:** Sue Kauter

Vice Chairperson: Sue Kauter

Nominated by: Phil Turner **Seconded:** Jean Russell

Minute Secretary : Michael Kemmis

Nominated by: Jean Russel **Seconded by:** Robyn Howes

Treasurer: Michael Kemmis

Nominated by: Jean Russell **Seconded:** Robyn Howes

Secretary: Michael Kemmis

Nominated by: Jean Russell **Seconded:** Robyn Howes

Management Committee Members

Committee Member: Alicia Maher

Nominated by: Sue Kauter **Seconded:** Phil Turner

Committee Member: Phil Turner

Nominated by: Robyn Howes **Seconded:** Michael Kemmis

Committee Member: Jean Russell

Nominated by: Michael Kemmis **Seconded by:** Sue Kauter

The Returning Officer asked if there were any further nominations from the floor. As there were none Sophie offered her congratulations and wished the Committee success in the coming year.

On taking the Chair, Robyn thanked Sophie for assuming the role of Returning Officer. She welcomed the new Committee Members and thanked them for accepting their roles and spoke a little about her professional life.

Appointment of Auditor:

Michael Kemmis nominated Judy brown and Associates

Moved by: Michael Kemmis **Seconded by:** Jean Russell **Carried:**

General Business:

- Membership fees will remain the same at \$2.00 per person

Comments from the Floor:

Johan commented that his duties as Tax Help has increased significantly along with JP services at Erina Library

Sophie commented that she enjoyed the healthy working relationship she has with the Organisation

Meeting Closed: 10.51am

Morning tea was served and celebrated

